**Course Syllabus**

**Course Code: Title (ex: GEOLGY-101: Elements of Geology)**

**Section Number:**

**Dates of classes/Class Meeting Times and Location**

**CONTACT INFORMATION**

INSTUCTOR: Your name

OFFICE LOCATION: Your office location

PHONE NUMBER: Your office phone number

EMAIL: Your school provided email address

ALTERNATE CONTACT: Additional acceptable contact information if any. Otherwise, delete.

Provide a brief explanation of your preferred method of contact and an estimate of how long students should expect to hear back from you (such as “within one business day”).

**OFFICE HOURS (Central Time)**

DAY OF WEEK: TIME

REPEAT AS NESSISARY

**COURSE REQUISITES**

PREREQUISITES: (Course Code: Course Name or “None” as applicable)

CO-REQUISITES: (Course Code: Course Name or “None” as applicable)

**COURSE DESCRIPTION**

Course Catalogue description may be used if you desire.

**REQUIRED RESOURCES**

List each text and where the students can obtain it. If you are using an online component, it should be mentioned here as well. Any additional supplemental materials should be listed here as well.

Ex:

Essentials of Geology, 5th edition By: Stephen Marshak – Available through campus Textbook Rentals

Important course materials (such as PowerPoint slides, homework assignments, quizzes, etc) will be in Canvas.

**COURSE WORK LOAD**

*The UW System standard for work required per credit is that students are expected to invest at least 3 hours of combined in-class and out-of-class work per week for each academic unit (credit) of coursework; thus, a 3-credit course will typically require a minimum of 9 hours of work per week (144 hrs./semester).*

COURSE LENGTH: (Number of weeks)

NUMBER OF CREDITS: (ex: Lecture only: 3 credits Lecture and lab section 5 credits)

**COURSE LEARNING OBJECTIVES**

Upon successful completion of this course, students should be able to:

1. First objective
2. Second objective
3. Third objective
4. Fourth objective

**ATTENDANCE POLICY**

Attendance policy with defined excuses

**GRADING**

Provide a breakdown of your course grading policy. Include point values if your grading is based on points or your grade weights if you are using weighted grades.

Provide a grade scale with numerical values assigned to each letter grade.

If you have specific late-work/makeup work policies that impact student grades, include them here.

**COURSE OUTLINE (SUBJECT TO CHANGE)**

You may present this in several ways. One common method is a table including the week, general topic, and specific sub topics.

**GRADUATE LEVEL EXPECATIONS**

Delete this area if you do not have Graduate Level students in your course. If you do have Graduate Students, include Content, Intensity, and Self-direction requirements of the course.

**CAMPUS WIDE POLICIES**

The University of Wisconsin-Whitewater is dedicated to a safe, supportive and non-discriminatory learning environment. It is the responsibility of all undergraduate and graduate students to familiarize themselves with University policies regarding Special Accommodations, Academic Misconduct, Religious Beliefs Accommodation, Discrimination and Absence for University Sponsored Events (for details please refer to the Schedule of Classes; the "Rights and Responsibilities" section of the Undergraduate Catalog; the Academic Requirements and Policies and the Facilities and Services sections of the Graduate Catalog; and the "Student Academic Disciplinary Procedures (UWS Chapter 14); and the "Student Nonacademic Disciplinary Procedures") (UWS Chapter 17).

* [Student Handbook](https://geturl.uww.edu/1wl)
	+ [Guide for Citizenship](http://www.uww.edu/student-handbook/preamble)
	+ [UW-Whitewater Policies](http://www.uww.edu/student-handbook/policies-absence)
	+ [UW System Policies](http://www.uww.edu/student-handbook/system-17intro)
	+ [Federal Policies](http://www.uww.edu/student-handbook/federal)
* [Network Use Policies](https://geturl.uww.edu/1wo)